

GENERAL CLEANING CHECKLIST

All Living/ Common Areas

- **Dusting & Disinfecting:** Dust all surfaces, furniture, shelves, décor, electronic devices, windowsills, blinds, door handles, door glass (Interior)
- **Vacuum:** upholstery furniture, carpets and rugs
- **Floor Cleaning:** Vacuum and mop hard floors.
- **Mirrors:** Wipe down mirrors.
- **Trash:** Empty trash bins (If Any)
- **Baseboards:** Dust & wash

Kitchen:

- **Countertops and Surfaces:** Wipe down countertops, tables, chairs, and other surfaces, clean and wash sinks, wipe down small appliances (microwave, toaster, etc.).
- **Cabinets and Drawers:** Wipe down the exterior of cabinets and drawers.
- **Appliances:** Clean the exterior of the refrigerator, oven, and dishwasher (Polish if stainless steel), clean the interior and exterior of the microwave.
- **Stovetop:** Clean and wash the stovetop.
- **Floor Cleaning:** Vacuum and mop the kitchen floor.
- **Trash:** Empty trash bins, replace trash bags

Bathrooms:

- **Sinks and Countertops:** Clean and sanitize sinks and countertops.
- **Mirrors:** Wipe down mirrors.
- **Toilets:** Clean and sanitize the toilet, including the bowl, seat, and exterior.
- **Shower/Tub:** Clean and sanitize the shower and tub.
- **Tiles and Grout:** Wipe down tiles and grout.
- **Floor Cleaning:** Vacuum and mop bathroom floors.
- **Trash:** Empty trash bins, replace trash liners.

Bedrooms:

- **Dusting:** Dust all surfaces, including nightstands, dressers, and shelves, dust ceiling fans and light fixtures, window sills.
- **Bed:** Make the bed and change linens (if requested).
- **Vacuuming:** Vacuum carpets and rugs, and under the bed (if accessible).
- **Mirrors:** Clean mirrors
- **Floor Cleaning:** Vacuum and mop floors

Hallways/Stairs:

- **Dusting:** Dust banisters and handrails, dust surfaces and light fixtures.
- **Vacuuming:** Vacuum carpets, rugs, and stairs.
- **Floor Cleaning:** Vacuum and mop hard floors.