

RECURRING VISITS CLEANING CHECKLIST

(Weekly, Bi-weekly, every 3 weeks & monthly)

All Living/ Common Areas

- **Dusting & Disinfecting** : Dust all surfaces, furniture, shelves, décor, electronic devices, windowsills, blinds, door handles, door glass (Interior)
- **Vacuum**: upholstery furniture, carpets and rugs
- **Floor Cleaning**: Vacuum and mop hard floors.
- **Mirrors**: Wipe down mirrors.
- **Trash**: Empty trash bins (If Any)
- **Baseboards**: Dust & wash

Kitchen:

- **Countertops and Surfaces**: Wipe down countertops, tables, chairs, and other surfaces, clean and wash sinks, wipe down small appliances (microwave, toaster, etc.).
- **Cabinets and Drawers**: Wipe down the exterior of cabinets and drawers.
- **Appliances**: Clean the exterior of the refrigerator, oven, and dishwasher (Polish if stainless steel), clean the interior and exterior of the microwave.
- **Stovetop**: Clean and wash the stovetop.
- **Floor Cleaning**: Vacuum and mop the kitchen floor.
- **Trash**: Empty trash bins, replace trash bags

Bathrooms:

- **Sinks and Countertops**: Clean and sanitize sinks and countertops.
- **Mirrors**: Wipe down mirrors.
- **Toilets**: Clean and sanitize the toilet, including the bowl, seat, and exterior.
- **Shower/Tub**: Clean and sanitize the shower and tub.
- **Tiles and Grout**: Wipe down tiles and grout.
- **Floor Cleaning**: Vacuum and mop bathroom floors.
- **Trash**: Empty trash bins, replace trash liners.

Bedrooms:

- **Dusting**: Dust all surfaces, including nightstands, dressers, and shelves, dust ceiling fans and light fixtures, window sills.
- **Bed**: Make the bed and change linens (if requested).
- **Vacuuming**: Vacuum carpets and rugs, and under the bed (if accessible).
- **Mirrors**: Clean mirrors
- **Floor Cleaning**: Vacuum and mop floors

Hallways/Stairs:

- **Dusting**: Dust banisters and handrails, dust surfaces and light fixtures.
- **Vacuuming**: Vacuum carpets, rugs, and stairs.
- **Floor Cleaning**: Vacuum and mop hard floors.